

BASIC INSTRUCTIONS FOR SUBMITTING YOUR 2017 ANNUAL REPORT

To obtain your forms or file online, click [here](#).

TO FILE ONLINE

On the link above, click on the box: "To Report your 2017 Water Use Online or Obtain your Annual Report Forms" to get started. "Zero Use" reports for most types of rights and authorities for which no water was withdrawn or used in 2017 may be filed online.

You do not need to log in or have a password to file your form online. All you will need is the "right" number or permit number (starts with a 56-, 57-, 58-, etc.),

For a complete list of forms that can be filed online, click [here](#).

TO OBTAIN PRE-PRINTED FORMS ONLINE

If the form you need to use cannot be filed online, you will need to obtain the pre-printed forms from the link at the top of this page.

You do not need to log in if you are simply obtaining pre-printed forms. All you will need is the "right" number or permit number (starts with a 56-, 57-, 58-, etc.) and your email address to have forms emailed to you.

IF YOU NEED ASSISTANCE

If need assistance with obtaining your forms or filing online, please contact us by phone at 602-771-8585, or by email at earp@azwater.gov.

DEADLINE

Annual Reports must be submitted to the Arizona Department of Water Resources online, in person, or postmarked by **April 2, 2018**. You should have received an email notice for each right or permit for which you filed or obtained pre-printed forms last year. The "right" number or permit number will appear in the subject line of the email.

WHERE TO MAIL

Please print all forms, complete them and mail to: ADWR - P.O. Box 36020 Phoenix, Arizona 85067-36020

WHERE TO HAND DELIVER

Phoenix Office: 1110 W. Washington St., Suite 310 Phoenix, 85007

If you have question, please contact us at 602-771-8585 or by email at earp@azwater.gov