WEBINAR GUIDELINES

Webinar URL

https://stateofarizona.centurylinkccc.com/CenturylinkWeb/WRWebinar

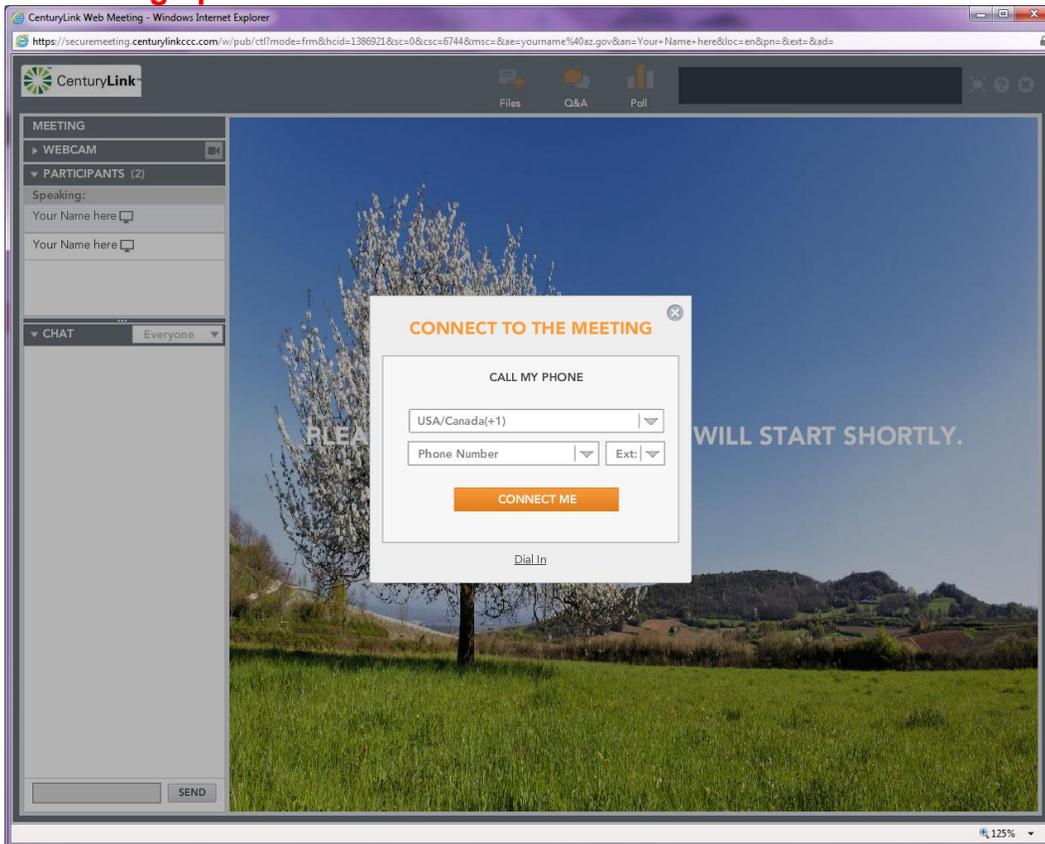**Please use the above link to log into the webinar using Internet Explorer.**

Login screen

Under the "GUEST" tab, enter your name in the "Name" field and enter your email address in the "Email" field, then click on the "JOIN MEETING" button.

It will bring up another window that looks like this…

Here you will enter the telephone you will listen to the call on in the "Phone Number" field; you can use your office phone (if you have an extension make sure you enter it) or cell phone and then click on the "CONNECT ME" button. The system will call you from a 719 area code; answer your phone and you will be connected to the webinar.

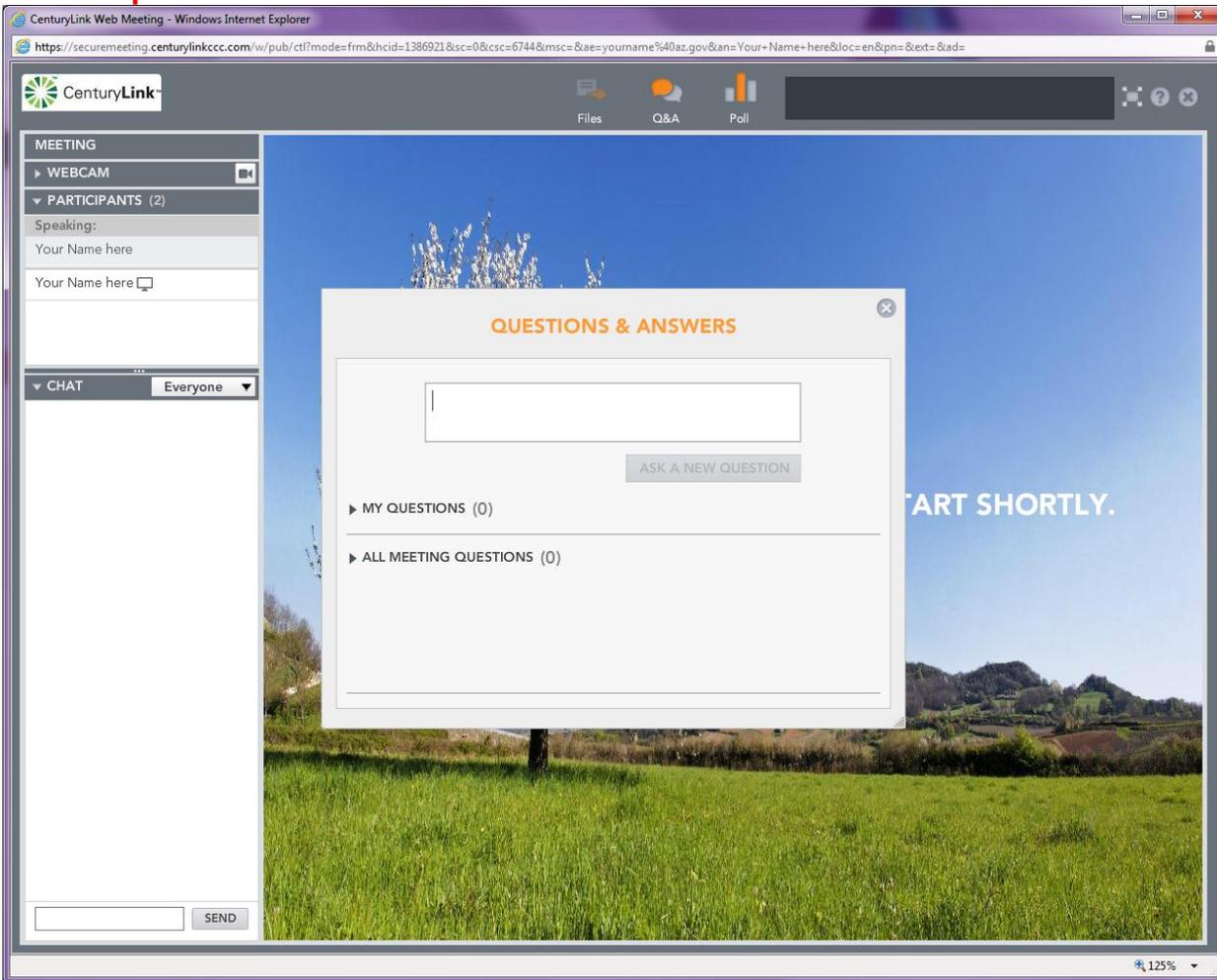**This conference will not be heard through your computer.**

NOTE: If you do not enter a telephone number you can still see the PowerPoint presentation that will be reviewed.

If you are solely attending via telephone - please use the following info for your listening pleasure.

Conference Call Instructions
Telephone Number: 1-877-820-7831
Participant Code: 208754#

If you have a question regarding the topics being discussed, please click on the Q & A button on the top. The screen will look like this….

Here you will enter your question in the white box and click on "ASK A NEW QUESTION" button.

NOTE: If you have any system problems, please use the CHAT area on the left side of your screen and click on the drop down button and click "Moderator". If you chat and the "Everyone" button is enabled, all webinar participants will see your chat.

Please remember to MUTE yourself.

System Requirements
1. Adobe Flash
2. Enable Pop up blocker
3. We suggest using Internet Explorer-it does not work with Google Chrome.