Request for an Extension of Time to Submit Information for an Application

This form is to be used when requesting an extension of time to submit information in response to a written notification of deficiencies within the administrative completeness review timeframe, or a written request for additional information within the substantive review timeframe.

Project Name:_______________________________________________________________

Application Number:________________________________________________________

Length of Time Extension Requested:__________________________________________

Reason for Request:__________________________________________________________

Person Submitting Request:

Printed Name:______________________________________________________________

Title:_____________________________________________________________________

Signature:_________________________ Date:______________________________

Address:__________________________________________________________________

Phone Number:___________________________________________________________

Email Address:___________________________________________________________

Please note:
If the person submitting this request is not the authorized signatory for the application, please enclose written permission from the applicant(s) to submit this request on their behalf. Please note that the number of extensions is limited. Please contact the appropriate program for further guidance.
A.R.S. § 41-1030(B), (D), (E) and (F) provide as follows:

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency’s adopted personnel policy.

F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.