



PROTECTING ARIZONA'S
WATER SUPPLIES
for ITS NEXT CENTURY

NOTICE OF INTENT TO ABANDON A WELL APPLICATION CHECKLIST (DWR 55-38)

Applicant:	Date:
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NOTICE OF INTENT APPLICATION CHECKLIST

- This checklist is provided as a guideline for ADWR staff and the applicant in performing administrative and technical reviews of Notice of Intent (NOI) to Abandon applications. It is intended to address the majority of incomplete information submitted with NOI applications to ADWR, but not every possible variation, situation or requirement.
- This checklist does not supplant or supersede statutes, rules or substantive policy statements and is not intended to be binding on the applicant or ADWR staff.
- If the application does not include all major components the application may be returned, including fees (if submitted) to the applicant unprocessed.
- To schedule a NOI application meeting please contact the Groundwater Permitting and Wells Section at (602) 771-8527.

Section I – GENERAL INFORMATION/COMPLETING THE APPLICATION FORM

Y: yes N: no NA: does not apply	
Yes/No	Is the application complete and printed clearly?
Comment	
Yes/No	Is the fee included with the application?
Comment	
Yes/No	Has the Well Registration Number been provided?
Comment	
Yes/No	Is the Parcel Number included?
Comment	
Yes/No	Is the Well Construction Diagram showing all existing well construction features listed in Section 5 and the proposed abandonment specifications listed in Section 6 included with the application?
Comment	
Yes/No	Is a cement grout surface seal (plug) installed in the upper 20 feet of the well according to A.C.C. R12-15-816?
Comment	
Yes/No	Has the legal description been provided to the nearest 10 acre ¼ section?
Comment	
Yes/No	Is the Applicant's name and contact information provided on the application?
Comment	
Yes/No	Has the water in this well been, may be, or is contaminated?
Comment	
Yes/No	Is the applicant proposing a variance?
Comment	If yes, please provide the request in writing according to A.C.C R12-15-820
Yes/No	Is the application signed and dated by the Landowner or is the Landowner authorization documentation being submitted with the application?
Comment	

Section II - OTHER INFORMATION

Y: yes N: no NA: does not apply	
Yes/No	Does the well have any debris or obstructions that need to be removed or reasonably attempted to be removed?
Comment	